

Effective January 1, 2022

All visitors to Eisenhower-Johnson Memorial Tunnel must fill out a visitor request form no less than 24 hours prior to arrival. The timestamp will be from the time of the request. All requests must be submitted before 8:00 am on Fridays.

All Visitor Requests must be submitted no less than 24 hours prior to entering the facility. Visitor Requests with less than 24 hours' notice will not be approved. PPE is required at the EJMT and includes class 3 vest or coat, hardhat, and steel or composite toe boots, as required for scope of work. There are no exceptions to this requirement. If PPE is not worn, the person will be asked to leave the premises until they have the required PPE. EJMT follows all current mask mandates, visiting groups will be required to do the same, and so all visitors will be required to have a mask while on the premises.

To Obtain the Visitor Request Form:

The visitor request form can be requested by email sent to the following. Please include all three on your email request.

[diana.vanvoorst@state.co.us](mailto:diana.vanvoorst@state.co.us)  
[richard.roybal@state.co.us](mailto:richard.roybal@state.co.us)  
[michael.a.martinez@state.co.us](mailto:michael.a.martinez@state.co.us)

The Visitor Request form must be submitted to the email group no less than 24 hours prior to the visit and will include:

- Names of all visitors
- Description of Duties/Tasks that will take place at the EJMT
- Dates of Duties/Tasks
- All Visitor Contact Information (Phone # & Email)

Visitors that are required to place a request:

- All Major/Minor Project Contractor Employees
- All Subcontractor Employees
- All CDOT Employees that are not Region 1 employees
- Planning Groups
- Training Groups
- School Groups
- Engineering Tours/Groups

Badge requests have Homeland Security Rules and is separate from visitor requests. Weekly and monthly temporary badges must be requested. Monthly Badge holders are required to update access monthly, prior to badge expiration. All temporary badge holders must check-in daily, before any work or tour starts, at the EJMT control room desk.

